

ABES Institute of Technology

ABESIT/R.O./Notices/05/2017-18/14

19th Sep 2017

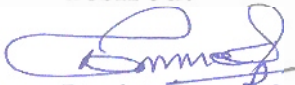
NOTICE

This information is for students of B.Tech. course of 2nd, 3rd & 4th year of session 2017-18 that as per university circular AKTU/COE/2017/31372 dated 12th Sep 2017, the examination form of Regular & Carry Over subjects will be filled by individual student directly on university portal. The examination fee of regular subjects will be paid by Institute. **However, the examination fee of carry over subjects (if any) will be paid by individual student through their on-line banking.**

These examination forms will be filled in Institute Computer Lab at 6th floor by Individual student. The date & venue of filling examination forms will be intimated shortly. Students are advised to be in touch with Institute web-site, Notice Board & HOD/Mentor in respect of schedule of their examination form. The flow chart of filling Regular & Carry Over Examination Forms is enclosed for students' guidelines.

After successful submission of examination form, save a copy of filled examination form and submit hard copy to Registrar Office mentioning your Pass Code provided by university on your examination form.

Note: Students from Pass-out batch may also fill examination form of their carry over subjects as per mentioned flow chart & pay fee as desired.


Registrar
20/9/17

C. C. to:-

- Hon'ble Chairman Sir/ Advisor Sir (e-mail),
- Director Sir (e-mail),
- Depty Director Sir (e-mail),
- Prof. S. B. Bajpayee – Proctor (e-mail)
- Head – Deptt. of CSE/IT/ECE/EEE/ME/CE/Applied Science (e-mail),
- Dr. Rakesh Singh Tomar, Head – Library (e-mail),
- Mr. Nitin Jain, Head – CRC (e-mail),
- Mr. Sachin Sharma, Head – Accounts Department (e-mail),
- Mr. Ravinder Yadav – Head Service Deptt.
- Warden – Boys' Hostel,
- Warden – Girls' Hostel,
- Examinations Cell,
- Notice Board – ABESIT & Hostel (Boys' & Girls'),
- Records Room,
- ABESIT web-site.


The flow chart of filling Regular & Carry Over Examination Forms are as follows:-

1. Login to www.aktu.ac.in & click on 'Students Section'. Thereafter click on 'More', 'Students' dash Board' will open.
2. Click on link 'Fill Examination Form'. Fill your Roll No., Aadhar Card No., Mobile No. & e-mail ID very accurately and submit. Please note that editing in your Aadhar Card no., Mobile no. and E-mail used once for one roll number is not permitted. Make sure that your e-mail & mobile no. is active; you will receive the OTP & Pass Code on same mobile no. & e-mail. Also, this will be used for all further communications from university.

3. You will find four link as follows:-

Fill Examination Form	Go
Generate Pass Code	Go
Print Exam Form	Go
Exam Fee Payment	Go

4. Click on first **Go** opposite to "Fill Examination Form". Your examination form is open. Fill your examination form properly by adding the subject codes & name of regular & carry over subjects (if any). Pay fee for carry over subjects only. Students to note that carry over papers fee once paid will not be refunded by university in any case. Recommended to view your result on One view before filling the form.
5. Also, check your personal details appearing on the top of examination form for correctness.
6. After payment, Generate a Pass Code. Give this Pass Code to Institute Registrar Office. After which your application will be regarded as complete and will be processed by university.
7. Once the Institute enters your Pass Code in ERP , you will receive your User-ID and Pass-word to access other facilities from university . Print of your application will be available only after Pass Code verification.


Registrar
20/09/2017