


## Schedule of Workshop

A workshop will be conducted by Heads of Department for their faculty members regarding awareness on Faculty Development Schemes of ABESIT. Schedule is as follows:

Department	Date/Day	Time
CSE	18 <sup>th</sup> Jan, 2020 / Saturday	10:00 am-12:00 noon
IT	18 <sup>th</sup> Jan, 2020/ Saturday	2:00 pm-4:00pm
ME	25 <sup>th</sup> Jan, 2020/ Saturday	10:00 am-12:00 noon
ECE	25 <sup>th</sup> Jan, 2020/ Saturday	2:00 pm-4:00pm
CE	1 <sup>st</sup> Feb, 2020/ Saturday	10:00 am-12:00 noon
AS & H	1 <sup>st</sup> Feb, 2020/ Saturday	2:00 pm-4:00pm

All Heads of Department are requested to conduct it as per the schedule and faculty members are advised to attend it mandatory.

  
**Prof. (Dr.) M. K. Jha**  
Director

**CC to the following for information and necessary action:**

1. Prof. (Dr.) Sapna Katiyar, Head-ECE & Dean-Academics (e-mail)
2. Dr. K. K. Aggrawal, Head-Research & Development (e-mail)
3. All HOD/In-charges (e-mail)
4. Faculty & Technical Staff (e-mail)
5. CRC (e-mail)
6. Dr. Rakesh Singh Tomar, Head- Library (e-mail)
7. Mr. R.K. Agarwal, Finance Officer (e-mail)
8. Mr. Sachin Sharma, Head – Accounts (e-mail)
9. Registrar- ABESIT (e-mail)
10. In-charge - Exam Cell (e-mail)
11. Mr. Sanjay Vaish, HR- Head (e-mail)
12. Mr. Ravindra Yadav – Head - Services Dept. (e-mail)
13. Mr. Navneet Sharma, Coordinator– IT Support Cell (e-mail)
14. Institute Website
15. Record Room- ABESIT (DO-08) (e-mail)

**CC: For information:**

1. Hon'ble Chairman Sir (email)
2. Hon'ble Advisor Sir (email)

**NBA**

PROMOTING INTERNATIONAL QUALITY STANDARDS  
FOR TECHNICAL EDUCATION IN INDIA

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