




NOTICE

It is hereby informed to all teaching and technical staff that due to the present situation of Coronavirus spread, you are not required to report to Institute, but are supposed not to leave station, and may be called for any emergent responsibility.

However, to review the progress of online academic activities as desired by AKTU, a monitoring meeting with HODs shall be held on 25th March, 30th March, and 3rd April, 2020 in the Conference Room at 10:30 AM. HODs are also required to identify a teaching faculty who is proficient in managing and monitoring the online academic process. The said faculty shall also attend the above meeting with you.


Prof. (Dr.) M. K. Jha
Director

CC to the following for information and necessary action:

1. Prof. (Dr.) Sapna Katiyar, Head-ECE & Dean-Academics (e-mail)
2. All HOD/In-charges (e-mail)
3. Faculty & Technical Staff (e-mail)
4. CRC (e-mail)
5. Dr. Rakesh Singh Tomar, Head- Library (e-mail)
6. Mr. R.K. Agarwal, Finance Officer (e-mail)
7. Mr. Sachin Sharma, Head – Accounts (e-mail)
8. Registrar- ABESIT (e-mail)
9. In-charge - Exam Cell (e-mail)
10. Mr. Sanjay Vaish, HR- Head (e-mail)
11. Mr. Ravindra Yadav – Head - Services Dept. (e-mail)
12. Mr. Navneet Sharma, Coordinator– IT Support Cell (e-mail)
13. Record Room- ABESIT (DO-08) (e-mail)

CC: For information:

1. Hon'ble Chairman Sir (email)
2. Hon'ble Advisor Sir (email)

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