

Faculty Development Schemes (FDS) and related guidelines

FDS 3. Support for Research Grants (SRG)

The institute encourages the faculty members to submit research proposals for funding from various agencies in India and abroad. The request shall be considered as per the following norms:

1. The projects which are brought to the institute shall be carried out in the affiliation of ABES Institute of Technology, NE-3, Near Crossing Republik, Ghaziabad, Uttar Pradesh, INDIA/ABESIT College of Pharmacy, NE-3, Near Crossing Republik, Ghaziabad, Uttar Pradesh, INDIA.
2. The person who brings the project shall be the Principal Investigator.
3. The charges for the consumables, stationary, staff, technicians and students shall be paid by the Principal Investigator from his project cost; the Institute shall provide the use of its infrastructure and basic services.
4. The Institute proposes an incentive to the principal investigator up to Rs 1Lacs for procuring funds from the agencies:
 - a. An incentive of Rs. 25,000/- will be rewarded on receiving a funding grant of Rs. 2 Lakhs to 20 Lakhs and 25,000/- will be rewarded on receiving the certificate of completion from the funding agency.
 - b. An incentive of Rs. 50,000/- will be rewarded on receiving a funding grant of Rs. above 20 Lakhs and 50,000/- will be rewarded on receiving the certificate of completion from the funding agency.
5. The HoD/Principal will be provided 10% of the total incentive earned by the faculty members of his/her department in addition to the incentives of the faculty member.
6. The faculty members will have to apply in prescribed Proforma 3-A, prior to apply the project, or during the application process, forwarded by respective HoD/Principal. The same will be routed through the Head/Dean (Research & Development) to the Director.
7. The incentives of the faculty member and concerned HoD/Principal will be rewarded after the receiving / completion of the project by the faculty on submission of the claim in prescribed Proforma 3-B along with a copy of approved application form (3-A) and receiving/completion certificate.

8. No leaves for the project work will be provided from the Institute and the sole responsibility of the completion of project will lie with the faculty who have procured the project cost. The Institute will have no objection if the work is carried out in working non-teaching Saturdays, non-working Saturdays, Sundays and holidays. However, On Duty Leaves may be granted for carrying out the research work in the project or before the grant of the project for its preparation.
9. The institute in no way will be liable for any issue in case of the non-completion of the project. The only responsibility of the institute will be providing infrastructure and basic facilities like laboratories, electricity, water, internet etc.
10. The faculty member should have completed one year of service in the Institute as the minimum eligibility for receiving the incentive under this scheme. The Institute, at its discretion, may provide incentive to the faculty within the first year of service, but reimbursement of expenses will only be made after the completion of minimum eligibility period of one year.
11. The criteria and modalities of the scheme will be amended as and when needed.

FDS PROFORMA 3-A

PROJECT GRANTS ALLOTMENT UNDER SRP SCHEME

1. Name and Designation:
2. Institute & Department:
3. Employ ID:
4. Phone: Email:
5. Area of Research:
6. Name of the Project:
7. Name of the research organization / corporate / company:
8. Your role in the project:
9. Grant of the project applying:
10. Nature of payment: (tick as below)
☐ Prepaid ☐ Post-paid ☐ Part Payment ☐ Others

Remarks (if any):

(*Attach documents showing clear proofs for points 6 – 10)

11. Benefits for the Institution and Society:

Applicant Signature:

Date:

HoD/Principal

Signature:

Date:

Head/Dean (R&D):

Signature:

Date:

Director:

(Approved / or otherwise)

Signature:

Date:

Chairman:

(Seen)

Signature:

Date:

FDS PROFORMA 3-B

PROJECTS INCENTIVES CLAIMS UNDER SRG SCHEME

1. Name and Designation:
2. Institute & Department:
3. Employ ID:
4. Phone: Email:
5. Area of Research:
6. Name of the Project:
7. Name of the research organization / corporate / company:
8. Your role in the project:
9. Grant of the Project allotted:
10. Other Details (if required):

11. Incentive claiming:

12. Purpose of claim*:

() Receiving

() completion

(*enclose receiving/completion certificate and incentive receiving letter in case of completion)

Applicant Signature:

Date:

Hod/Principal

Signature:

Date:

Head/Dean (R&D):

Signature:

Date:

Director:

(Approved / or otherwise)

Signature:

Date:

Chairman:

(Seen)

Signature:

Date: